

India Trade Promotion Organisation

Pre-Bid Queries

Date: 02.01.2025

Selection of Logistics and CHA Agency for Expo 2025 Osaka

With reference to RFP Ref No. ITPO / FS-1/ World Expo / RFP for Logistics & CHA /2024/838 Dated 07.10.2024 published on our website <https://www.indiatradefair.com> and CPP Portal, and subsequent to Pre-Bid meeting held on 16.10.2024 at 11:30 PM with bidders, the following are the responses to pre-bid meeting.

S.No	Queries	Reply
1.	The criteria currently state that a "Travel Agency" is required. This should be amended to "Logistics and CHA Agency."	The same has been amended in the corrigendum
2.	It is recommended to include a minimum quantity in the Bill of Quantities (BOQ), irrespective of the actual requirements, for better clarity in bids.	The BOQ in the tender already provides indicative quantities (such as 2 containers for 40 Ft General Purpose container, 1 container for 20 Ft General Purpose Container, 132 CBM by sea, 25,000 kg by air, and 2800 sqm for warehousing), which are subject to modification based on actual needs.
3.	The weightage for assessing should be clearly labelled as "Qualification Weightage" for transparency.	The same has been amended in the corrigendum
4.	Containers should be clearly mentioned as "General Purpose (GP)" in the tender document.	The same has been amended in the corrigendum
5.	It should be specified in the tender whether return handling charges will be asked for separately, or if the same charges applicable for inward movement will apply to return movement as well.	The same has been amended in the corrigendum
6.	All documents should be counter-verified, stamped, and signed by ITPO for authentication and compliance.	ITPO shall provide support for verification of documents.


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7.	The tender should clearly specify the PAN India locations where services are expected to be provided.	The same has been amended in the Corrigendum.
8.	The BOQ should include per-unit charges for air and sea transport, facilitating the calculation of transportation costs from the warehouse to the location in Osaka.	The BOQ includes the transport charges per CBM for sea and per kg for air. The cost may be included as part of the air and sea transport.
9.	It is recommended to clarify all land transport requirements in the tender document.	The tender document already covers that land transport in both India and Japan is inclusive in the quoted rates.
10.	All statutory expenses (such as Customs Duty, Taxes, Port/Airport Charges, Bond Fee for Temporary Import, FICCI ATA Carnet Fee, and any transport other than pickups from Delhi NCR) should be charged on an "At Actuals + 10% Outlay" basis.	All statutory expenses shall be borne by ITPO. The same has been amended in the Corrigendum.
11.	After the initial delivery, any subsequent delivery from the warehouse to the booth should be quoted separately in the BOQ.	As per RFP, no change.
12.	The tender should specify that only security deposits will be refunded, and no refunds will be provided for customs duties or any other statutory expenses.	The same has been amended in the corrigendum
13.	A weekly update on sea shipment status and a daily update on air shipment status should be provided by the service provider.	The same has been amended in the corrigendum
14.	It should be clarified that 1 CBM of cargo by sea will be considered as 333 kgs, and 1 CBM of air cargo will be taken as 167 kgs, whichever is higher.	As per RFP, no change.


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